

Guidelines for Re-evaluation

1. An examinee who has appeared for current examination of board shall be entitled to submit the application and payment of fees within the schedule prescribed by the board from time to time in this regard.
2. The examinee will register for re-evaluation by online application within 10 days of the publication of the result.
3. Application form shall be accompanied with prescribed non-refundable fee of Rs.1500/- per subject or such fee as may be prescribed by the board from time to time and will be paid in online mode through SBTE, Bihar, portal along with application form. The application form will be made available by the board on the portal.
4. Applications incomplete in any respect and/or with illegible entries shall be liable to be rejected.
5. Examinee will download the filled application form and will submit the hardcopy to the institute for further process.
6. The head of the institution will verify the application online and forward the list of candidates along with their application forms to the office of the secretary, SBTE, Bihar.
7. On the receipt of the above-mentioned documents, the office of the secretary, SBTE, Bihar will arrange for re-evaluation of asked answer scripts.
8. To carry on the process of re-Evaluation, SBTE, Bihar will constitute 4/5 Member committee under the chairmanship of controller of examinations.
The committee will comprise of following members:-
 - a) Controller of examinations, SBTE, Bihar.
 - b) Members of Moderation Board
 - c) Co- examiner
9. In the event of change in marks, the approval of competent authority will be required as follows -

Sl. No.	Percentage Change	Competent authority
1.	Up to 5%	Secretary, SBTE, Bihar
2.	Beyond 5%	Examination board

Note: All the above modification will be ratified from the examination board.

10. After this re-evaluation procedure, examinees will be notified regarding the change/no change in the status of marks along with the PDF copy of assessed answer booklet through the head of the institution.
11. Unevaluated answer booklet will be provided to the examinee through RTI.
12. No further appeal will be entertained under any circumstances.